

**Administrative Search Committee
Foster Town House
181 Howard Hill Road
Foster RI June 22nd, 2009, 6:30pm**

1. Open Meeting

Mr. Hohler opened the meeting at 6:42 pm.

Roll Call: Scott Bellem, Ronald Cervasio, Robert Hohler, Kathleen Swanson and Neal Whitelaw were present.

Mr. Whitelaw moves to approve the Minutes of the June 20th, 2009 meeting, as submitted. Mr. Hohler seconds.

Motion passed: 5-0-0

2, Pledge Of Allegiance

3. Discussion - Administrative Search

Members of the Committee discuss the process of reviewing applicants. Mrs. Swanson updated the Committee members with a list of applicants that have been contacted in order to confirm the following: (as discussed at last Committee meeting on 6/20/09):

1. Do you have appropriate Certifications in place to be hired as a Superintendent in Rhode Island?
2. Where applicable, have you confirmed reciprocity between the State in which you are certified and Rhode Island and furthermore, are you aware of the application process, including lead-time required for processing paperwork?

Mrs. Swanson advised that several applicants have responded and that any further developments will be presented at the 6/26/09 Committee Meeting.

Discussion continues on regarding how the Committee will structure the interviewing of Applicants.

4. Future Agenda Items

Members discuss work to be completed prior to next Committee meeting.

5. Date of Next Meeting

The following meeting dates and times were selected:

Friday, 6/26/2009, 3:00 pm, Foster Town House

Saturday 6/27/2009, 8:00 am, Foster Town House

Monday 6/29/2009, 6:30 pm, Captain Isaac Paine School

6. Concerned Citizens

N/A

7. Adjournment

Mr. Hohler moves to adjourn at 9:06pm, Mr. Bellem seconds.

Motion passed: 5-0-0

Respectfully Submitted,

Kathleen Swanson
Recording Secretar